



Minutes of the Council Meeting of the Rural Municipality of Wilton No. 472 held in the Municipal Boardroom at the NE 06-48-26-W3, Saskatchewan, on Tuesday, December 19, 2023.

Reeve	Glen Dow
Division 1	Sharon Carruthers
Division 2	Daryl Hemsley
Division 3	Les McDougall
Division 4	Ron Clark
Division 5	Neil Reece
Division 6	Tim Sawarin
Chief Administrative Officer	Darren Elder
Corporate Affairs Manager	Jill Parton

Call To Order

Reeve Glen Dow Called the Meeting to order at 9:24am.

Approval of Agenda

146/2023 SAWARIN That the agenda for December 19, 2023 be adopted.

CARRIED

Adoption of Previous Council Minutes

147/2023 SAWARIN That the minutes of the November 22, 2023 Regular Meeting Council, be approved, as read.

CARRIED

REPORTS OF ADMINISTRATION AND COMMITTEE

RM of Wilton Financial Statement

148/2023 CARRUTHERS That the Financial Report for the month of November 2023 be received.

CARRIED

RM of Wilton - Accounts

149/2023 HEMSLEY That the accounts for payments for cheques & other payments as listed on the "List of Accounts for Approval" Report Dated 12/18/2023 be approved.

CARRIED

Tax Cancellations

150/2023 CLARK That we abate the interest on rolls:

- Roll 7564 000 \$1,090.80
- Roll 7621 000 \$372.00
- Roll 8251 000 \$253.00
- Roll 8252 000 \$372.72
- Roll 8327 000 \$253.32
- Roll 8328 000 \$376.20
- Roll 8348 000 \$253.32
- Roll 8496 000 \$363.30
- Roll 8497 000 \$258.36
- Roll 8501 000 \$3,254.64
- Roll 8502 000 \$3,219.48
- Roll 8503 000 \$3,352.44

CARRIED



PLANNING & DEVELOPMENT REPORTS

Development Permit

151/2023 HEMSLEY

That the application for an addition on the existing residence on the NW 14-48-26 W3 be approved subject to:

- Compliance of all local government bylaws, policies and provincial government legislation.
- Building Inspector to approve plans prior to construction.

CARRIED

Subdivision Application - NW 24-49-28-W3

152/2023 SAWARIN

That the application to subdivide a 4.29 acre parcel on the NW 24-49-28-W3 be approved subject to:

- Compliance of all local government bylaws, policies and provincial government legislation.
- Municipal reserve is required.
- A servicing agreement is not required.

CARRIED

NEW BUSINESS

Progressive Tender

153/2023 HEMSLEY

That the municipality award the land sale tender, for sale of LSD 11&14-7-48-25-W3, to Ian Perkins Farming Ltd for \$368,000.

CARRIED

Council Remuneration Review

154/2023 SAWARIN

That we increase the RM council rates by 4.5%, as per SARM COLA recommendations.

CARRIED

Lone Rock AGM Nov 3, 2023

155/2023 CARRUTHERS

That Council acknowledges receipt of a document purporting to be AGM minutes of a meeting of the Lone Rock Hamlet Board dated November 3, 2023, subject to the following:

- 1.Council does not admit that the referenced AGM took place, and has concerns that the meeting did not take place as described;
- 2.Council notes that a number of the matters described in the AGM minutes fall completely outside the jurisdiction and competence of the Hamlet Board; and
- 3.Council disputes the truth of most statements and allegations made in the AGM minutes.

CARRIED

Revenue Sharing Declaration

156/2023 MCDOUGALL

The Council of the Rural Municipality of Wilton No. 472 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
 - Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedures Bylaw;
 - Adoption of an Employee Code of Conduct; and
 - All members of council have filed and annually updated their Public Disclosure Statements, as required; and
- That we understand if any requirements are not met, our Municipal Revenue Sharing grant may be withheld until all requirements are met (only use this clause if not all requirements are met); and



That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Appointment 2024

157/2023 CARRUTHERS

That we approve the 2024 committee appointments as attached.

CARRIED

Municipal Reserve Account

158/2023 REECE

That we utilize \$100,000 from the Municipal Reserve for the Marshall Rink expansion project.

CARRIED

Resignation of CAO

159/2023 HEMSLEY

That we accept the resignation from Darren Elder, as CAO, effective December 31, 2023.

CARRIED

160/2023 CARRUTHERS

That Jill Parton be appointed as CAO effective January 1, 2024.

CARRIED

Synergy Credit Union Updates

161/2023 REECE

That as of January 1, 2024 the signing authorities be updated to authorize the following with signing authority:

- Reeve - Glen Dow
- Deputy Reeve - Daryl Hemsley
- CAO - Jill Parton
- Assistant Administrator - Krista Bondy
- Municipal Clerk - Renita Jubinville

and further that all other signors users be removed.

CARRIED

162/2023 CARRUTHERS

That we authorize the following users to all RM CAFT accounts as follows:

- CAO - Jill Parton
- Assistant Administrator - Krista Bondy
- Municipal Clerk - Renita Jubinville

and further that all other caft users be removed.

CARRIED

Transfer Wilton Energy Park Water to Town of Lashburn -

163/2023 CARRUTHERS

That we transfer ownership of the Wilton Energy Park Water system to the Town of Lashburn; and further that we enter into a lease for a portion of Lot 8 Block 2 Plan 101938024.

CARRIED

City of Lloydminster

164/2023 SAWARIN

That we accept the letter, dated December 8, 2023, from the City of Lloydminster as correspondence.

CARRIED

Update 1989 Mutual Aid Bylaw

165/2023 MCDUGALL

That Bylaw 8-2023 cited as "RM of Wilton No. 472 Emergency Management Mutual Aid Agreement Bylaw" be read a first time.

CARRIED

166/2023 CLARK

That Bylaw 8-2023 cited as "RM of Wilton No. 472 Emergency Management Mutual Aid Agreement Bylaw" be read a second time.

CARRIED



167/2023 REECE

That Bylaw 8-2023 cited as "RM of Wilton No. 472 Emergency Management Mutual Aid Agreement Bylaw" be read a third time.

CARRIED UNANIMOUSLY

168/2023 SAWARIN

That Bylaw 8-2023 cited as "RM of Wilton No. 472 Emergency Management Mutual Aid Agreement Bylaw" having been read three times be adopted.

CARRIED

Board Services - Development Appeals & Assessment Appeals

169/2023 CARRUTHERS

That the RM of Wilton No. 472 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh; and further that the Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

170/2023 HEMSLEY

That the RM of Wilton No. 472 appoints Marlene Hassard with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Marlene Hassard is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

171/2023 MCDOUGALL

That the RM of Wilton No. 472 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh; and further the Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

172/2023 CLARK

That the RM of Wilton No. 472 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the



Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

Documents for Destruction

173/2023 REECE

That we approve the attached list of documents for destruction on or after January 1, 2024.

CARRIED

Repeal Bylaw

174/2023 CLARK

That Bylaw 9-2023 cited as the "Rural Municipality of Wilton No. 472 Repeal Bylaw" be read a first time.

CARRIED

175/2023 MCDOUGALL

That Bylaw 9-2023 cited as the "Rural Municipality of Wilton No. 472 Repeal Bylaw" be read a second time.

CARRIED

176/2023 HEMSLEY

That Bylaw 9-2023 cited as the "Rural Municipality of Wilton No. 472 Repeal Bylaw" be read a third time.

CARRIED UNANIMOUSLY

177/2023 CARRUTHERS

That Bylaw 9-2023 cited as the "Rural Municipality of Wilton No. 472 Repeal Bylaw" having been read three times be adopted.

CARRIED

ADJOURN

178/2023 SAWARIN

That the meeting be adjourned at 11:48 a.m.

CARRIED

Reeve

Chief Administrative Officer